

# **Empower Your Business with Technology**

## Position: Business Solutions Analyst (Part-Time)

We seek a highly skilled and versatile Business Solutions Analyst to join our team. In this role, you will be crucial in bridging the gap between our client's business needs and technological solutions. Your primary responsibilities include staying current with industry best practices and emerging technologies, analyzing business processes, identifying opportunities for improvement, and recommending solutions that align with our clients' strategic goals.

This is a part-time salaried position.

#### Key Responsibilities:

- Research the latest business technologies and best practices.
- Serve as a subject matter expert on business processes and technology solutions.
- Perform detailed analyses to assess business challenges and opportunities.
- Communicate findings and recommendations in both English and French.

- Collaborate with stakeholders to understand their needs and translate them into actionable plans.

- Provide accurate cost and time estimates for solution implementations.
- Lead and manage projects.
- Represent the company at trade shows, conferences, and other industry events.
- Write informative articles or blog posts on relevant topics.
- Give presentations on technical issues
- Improve some of the company's internal processes and communication tools.
- Other duties as required.

# **Qualifications:**

- Proficiency in English and French, with strong written and verbal communication skills in both languages.

- Ability to communicate effectively with local individuals at all educational levels, from high school graduates to Ph.D. holders. (French and English)

- Proven ability to adjust communication style and terminology to suit the audience.

- Demonstrated leadership experience, with the ability to guide and motivate teams.

- A minimum of three years of university education in an engineering discipline, preferably industrial or mechanical engineering.

- Practical knowledge of manufacturing processes, including machining, welding, 3D printing, mechanical repair, and robotics.

# **Desired Skills:**

- Exceptionally strong analytical and problem-solving skills.
- Ability to work both independently and as part of a collaborative team.
- Familiarity with relevant software and tools in manufacturing engineering.
- Adaptability and a willingness to continuously learn and embrace new technologies and methods.

## **Benefits:**

Salary commensurate with experience.

## How to Apply:

Interested candidates are invited to submit their resume and cover letter to info@upsizeyourbusiness.com by September 1st, 2024. Please include "Business Solutions Analyst" in the subject line.